

Out in Alaska

TAKE-DOWN NOTICE AND POLICY

10/10/2025

Digitized collections are made accessible for purposes of education and research. The *Out in Alaska* project has made efforts to give attribution to rights holders when possible and has taken steps to identify and remediate sensitive information that could threaten the privacy and security of individuals, organizations, or other entities represented in the collections.

If you hold the rights to materials in our digitized collections that are unattributed, please let us know so that we may maintain accurate information about these materials. If you are a rights holder and are concerned that you have found material on the *Out in Alaska* website for which you have not granted permission (or is not covered by a copyright exception under U.S. copyright Laws), you may request the removal of the material by submitting a notice, with the elements described below, to <https://www.outinalaska.org/>

If sensitive or private information has inadvertently been included in digital collections, living individuals whose private information is exposed (or who are acting on behalf of a minor child or an incapacitated parent, spouse, domestic partner, or adult child) are welcome to submit a take-down request. All such requests will be reviewed by relevant *Out in Alaska* stakeholders, who may ask for additional information to better understand the issue and its consequences.

Please include the following in your notice:

1. Identification of the material and information to permit us to locate the material, including collection name and URL.
2. Your contact information, including name, address, telephone number, and email address.
3. The reason why you are requesting the take-down, such as copyright violation or privacy concerns.

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4. A statement that you are the owner, or authorized to act on behalf of the owner, of an exclusive right that is allegedly infringed and that you have a good-faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.

Upon receipt of a request, *Out in Alaska* staff will:

1. Promptly acknowledge the request via email or other means of communication if you do not have an email account.
2. Assess the validity of the request.
3. Upon request, we may temporarily remove the material from public view while we assess the concern.
4. Upon completion of the assessment, we will take appropriate action and communicate that action to you.